



CORE RESEARCH FACILITIES



King Fahd University of Petroleum & Minerals

Dhahran, Saudi Arabia



INFINITY X – LOGIN

Link: <https://infinity-apps.kfupm.edu.sa/kfupm/auth/login>

First Time Login – Click SSO



Idea Elm



جامعة الملك فهد للبترول والمعادن
King Fahd University of Petroleum & Minerals

KFUPM USERS LOGIN USING SSO



or

NON KFUPM USERS
REGISTER/LOGIN HERE

Email/Company Id *

Email/Company Id

Password *

Password

☐ Remember me

[Forgot Password?](#)

Login

New To Infinity X?

[Register](#)

[Skip to Search Resources](#)



INFINITY X – LOGIN

Redirected to KFUPM SSO Login



KFUPM Central Authentication Service

Sign in with your KFUPM account

Sign in

[Need Help?](#)



INFINITY X – LOGIN 1ST TIME ONLY

First time login – Welcome Wizard – click start

University of Petroleum & Minerals
King Fahd University of Petroleum & Minerals

Welcome Test User 4

Start Dept/Lab Access Core Access

Welcome to Idea Elan

Objective : This wizard will help you in the initial setup process in the Infinity X system.

Required Items : You need to know the Dept/Lab you belong to, and at least one core Core to which you are requesting for access.

Optional Items : Select Instrument that you need to access from a Core.


Start

Idea Elan





INFINITY X – LOGIN 1ST TIME ONLY


First time login – Select your Dept

King Fahd University of Petroleum & Minerals

Welcome Kfupm Test User 6








Start

Dept/Lab Access

Core Access

User Wizard



IRC-RAC X

Name	Institution	Admin	Status
Mian Rahat Saeed - IRC-RAC	King Fahd University of Petroleum and Minerals	Mian Saeed	 Request Access
Abdullah Mohammed Aitani - IRC-RAC	King Fahd University of Petroleum and Minerals	Abdullah Aitani	 Request Access
Nestor Garcia Villalta - IRC-RAC	King Fahd University of Petroleum and Minerals	Nestor Villalta	 Request Access
Michael Tully Klein - IRC-RAC	King Fahd University of Petroleum and Minerals	Michael Klein	 Request Access
Syed Ahmed Ali - IRC-RAC	King Fahd University of Petroleum and Minerals	Syed Ali	 Request Access
Muhammad Atiqullah - IRC-RAC	King Fahd University of Petroleum and Minerals	Muhammad Atiqullah	 Request Access
Muhammad Naseem Akhtar - IRC-RAC	King Fahd University of Petroleum and Minerals	Muhammad Naseem	 Request Access



INFINITY X – LOGIN 1ST TIME ONLY

First time login – Select at least 1 Core (Department or Center)



Welcome Kfupm Test User 6

Start

Dept/Lab Access

Core Access

User Wizard

CRF

X

Continue

Name	Admin	Status
CRF	Anwar Ul-Hamid, Muhammad Younas, Fac1 KFUPM, Ahmed Elgezoli, CRF-Infintiy Admin, Salman Bukhari	Request Access

Click here to change status



INFINITY X – DASHBOARD

Landing Page after login

Dashboard

Calendar

Instruments

Service Requests

Reports

Invoices

Search Resources

Settings

Instrument Bookings

357

Service Requests

483

Upcoming Instrument Bookings

Instrument Name	Core Name	User Name	Session Type	Start Time	End Time
(FE-TEM) Field Emissio...	CRF	Aniz Ummer	Unsupervised	01/29/24 08:00	01/29/24 12:00
(SEM) Scanning Electro...	CRF	Muhammad Ashraf	Unsupervised	01/29/24 08:00	01/29/24 10:00
(Micro-XRF) Micro X-Ra...	CRF	Rida Assaggaf	Unsupervised	01/29/24 08:30	01/29/24 12:00
(SEM) Scanning Electro...	CRF	Viswanathan S.	Unsupervised	01/29/24 10:00	01/29/24 12:00
(SEM) Scanning Electro...	CRF	Gazali Tanimu	Unsupervised	01/30/24 08:00	01/30/24 10:00
(FE-TEM) Field Emissio...	CRF	Imtiaz Khan	Unsupervised	01/30/24 08:00	01/30/24 12:00
(SEM) Scanning Electro...	CRF	Aniz Ummer	Unsupervised	01/30/24 10:00	01/30/24 12:00
(SEM) Scanning Electro...	CRF	MINAAM MUFTI	Unsupervised	01/31/24 08:00	01/31/24 10:00
(FE-TEM) Field Emissio...	CRF	Gazali Tanimu	Unsupervised	01/31/24 08:00	01/31/24 11:00
(SEM) Scanning Electro...	CRF	Mohammed Shehadah	Unsupervised	01/31/24 10:00	01/31/24 12:00
(FE-TEM) Field Emissio...	CRF	Mohamed Javid	Unsupervised	01/31/24 11:00	01/31/24 12:00

Technical Issues

Core Name	User Name	Instrument Name	Subject	Status
CRF	Sabri Abdelkreem	(NMR) Jeol 600 Nuclear Magnetic Resonance	Report	Closed



INFINITY X – DASHBOARD

Navigate to My Profile

King Fahd University of Petroleum & Minerals

King Fahd University of ...

Instrument Bookings 497

Service Requests 614

Upcoming Instrument Bookings

Instrument Name	Core Name	User Name	Session Type	Start Time
Optical Profilom...	IRC-AM	Nestor Ankah	Unsupervised	02/19/24
(SEM) Scanning ...	CRF	Ashraf Bahraq	Unsupervised	02/20/24
(FE-TEM) Field E...	CRF	Amir Al-Ahmed	Unsupervised	02/20/24
(XRD) X-Ray Diff...	CRF	Aasif Helal	Unsupervised	02/20/24
(XRD) X-Ray Diff...	CRF	Mohamed Jaffer...	Unsupervised	02/20/24
(FE-TEM) Field E...	CRF	Muhammad Aur...	Unsupervised	02/20/24
(SEM) Scanning ...	CRF	IBRAHIM ELTAYEB	Unsupervised	02/20/24
Atomic Force Mi...	IRC-AM	Nestor Ankah	Unsupervised	02/20/24
(FE-TEM) Field E...	CRF	Mohammad Kamal	Unsupervised	02/20/24
(SEM) Scanning ...	CRF	Shehzada Jillani	Unsupervised	02/21/24 08:00
(FE-TEM) Field E...	CRF	Muhammad Waq...	Unsupervised	02/21/24 08:00
(SEM) Scanning ...	CRF	Kabiru Haruna	Unsupervised	02/21/24 10:00
(FE-TEM) Field E...	CRF	Masoud Al-rash...	Unsupervised	02/21/24 13:00
(SEM) Scanning ...	CRF	Muhammad Al...	Unsupervised	02/21/24 16:00

Salman Bukhari
syed.bukhari@kfupm.edu.sa
Institution Admin

- My Profile
- User Wizard
- My Requests
- My Instrument Bookings
- My Publications
- My Technical Issues
- My Favorite Instruments
- Favorite Request Forms
- Make as Start Page
- Logout



INFINITY X – MY PROFILE

Add your Department or Center

My Profile

Change Password

Save

My Depts/Labs

Search Depts/Labs

Add

Search

Set Default	Name ↓	Admin	Institution	Status
<input type="radio"/>	Zuhair Omar Malaibari - Chemical Engineering	Zuhair Malaibari	King Fahd University of Petroleum and Minerals	✓
<input type="radio"/>	Zuhair AbdulmohsMakki Al-Yousef - Chemical Engineering	Zuhair Al-Yousef	King Fahd University of Petroleum and Minerals	✓
<input type="radio"/>	Ziyad Adel Abdullah Alswaidan - Electrical Engineering	Ziyad Alswaidan	King Fahd University of Petroleum and Minerals	✓
<input type="radio"/>	Ziad Mohammed Noor Jameel Ashour - Architecture	Ziad Ashour	King Fahd University of Petroleum and Minerals	✓
<input type="radio"/>	Zainulabideen Jamal Ahmad Khalifa - Electrical Engineering	Zainulabideen Khalifa	King Fahd University of Petroleum and Minerals	✓
<input type="radio"/>	ZaHassan Abdallah Yamani - Physics	Zain Hassan	King Fahd University of Petroleum and Minerals	✓
<input type="radio"/>	Yousef Abdulrahman Al-Sunni - Chemical Engineering	Yousef Al-Sunni	King Fahd University of Petroleum and Minerals	✓



INFINITY X – MY PROFILE

Add all the desired cores

My Cores

Add

Set Default	Name ↑	Admin	Form	Default Session Type	Status
<input type="radio"/>	Aerospace Engineering	Ayman Abdallah		<div>Session Type</div>	✓
<input type="radio"/>	Aerospace Engineering	Ayman Abdallah		<div>Session Type</div>	✓
<input type="radio"/>	ARC-EMS	Luai Muhammad Alhems		<div>Session Type</div>	✓
<input type="radio"/>	ARC-MST	Luai Muhammad Alhems		<div>Session Type</div>	✓
<input type="radio"/>	Bioengineering	Ahmed Dalaq		<div>Session Type</div>	✓
<input type="radio"/>	Bioengineering	Ahmed Dalaq		<div>Session Type</div>	✓
<input type="radio"/>	CHE	Sagir Adamu		<div>Session Type</div>	✓
<input type="radio"/>	Chemistry	Ismail Farag, Mansour Alzaki, Khalid Alhoos...		<div>Session Type</div>	✓



INFINITY X –Service Request Workflow

User Action Items

Safety coordinator
Action Items

EHS Admins Action Items

Supplier Action Items

User/EHS Admin Action Items

User Workflow:

login

Submit The
Waste Request

Safety
coordinator
Approval

EHS Manager
Approval

Sent to
Supplier

Supplier Feedback

Scheduled

Disposed

Request
Completed





INFINITY X – SERVICE REQUESTS

Submitting Service Requests



INFINITY X – SUBMITTING SERVICE REQUEST

- Navigate to **<Services Requests>** from the menu on the landing **<Dashboard>** page.
- Select the desired core **<Waste Disposal >** from the dropdown list in the top right next to the envelope.
- Click on the desired Service Request Form - **< Waste Disposal > Form** for KFUPM Users.

The screenshot displays the INFINITY X dashboard interface. On the left sidebar, the 'Service Requests' menu item is highlighted with a red box and labeled '1'. The main content area shows a table of service requests. The first row is highlighted with a red box and labeled '3', showing 'Waste Disposal Request'. In the top right corner, a dropdown menu is open, showing 'EHS-Waste Dis...' with a red box and label '2'. The dashboard also features a search bar and various icons for navigation and user actions.



INFINITY X – SUBMITTING SERVICE REQUEST

Fill in the Basic Details box by selecting:

- For Users– Select your Department/Center name under **Dept**
- Click **continue**
- Click **Don't see your Project Code / PO**

Basic Details [X]

User * Dept/Lab * [gear icon]

KFUPM Test User 7 [X] IRC-RAC [X] [v]

Project Code / PO * [gear icon]

(No project code, click here) [X] [v]

[Don't see your Project Code / PO?](#)

Special Instructions

Special Instructions

Continue Close



INFINITY X – SUBMITTING SERVICE REQUEST

- Type no project code
- Click **Save**
- Click **Continue**

A screenshot of the 'Add Project Code/PO Number' dialog box in the INFINITY X system. The dialog box has a green header bar with the title 'Add Project Code/PO Number' and a close button. It contains two radio buttons: 'Project Code' (selected) and 'PO Number'. Below these are fields for 'Name' (with a placeholder 'Name'), 'Grant' (a dropdown menu with 'Select Grant'), 'Project Code' (a text field with 'No Project Code'), and 'Expiration Date' (a date picker with '08-01-25'). At the bottom, there are 'Save' and 'Cancel' buttons. The 'Save' button is highlighted with a red rectangle. In the background, a 'Basic Details' dialog box is partially visible, showing 'Submission Date' (02-10-25) and 'User' (Salman Bukhari). At the very bottom of the screen, there are 'Continue' and 'Close' buttons.



INFINITY X – SUBMITTING SERVICE REQUEST

- Fill in the details of the contact person, KFUPM ID, department, request type.
- Follow the instructions on each step

LTSO

Name *

Email *

Contact *

Building *

KFUPM ID *

Department *

Request Type *

Choose LTSO - Waste Disposal

Office/Lab *

Waste Disposal Requests

Step # 1 - Waste Disposal Form - Download

Step # 1

- Download the concerned Waste Disposal Request Form

Batteries Waste Disposal Template.xlsx

Template of Chemical Waste Disposal-Academic Departments.xlsx

Template of Chemical Waste Disposal-RI Centers.xlsx

Step # 2 - Waste Disposal Form - Upload

Step # 2

- Fill the Request Template with the signature of the Safety Coordinator.

Upload the file of Waste Disposal Request *

File Name	Size
Drop files to attach, or browse	



INFINITY X – SUBMITTING SERVICE REQUEST

- Please read carefully the procedure for waste management and disposal.
- Then click on the checkbox of the acknowledgment.

Procedure for chemical waste management and disposal

- Identify hazardous waste generated from laboratories or storage areas based on the four hazardous characteristics defined by the EPA: flammability, corrosivity, reactivity, and toxicity.
- Select an appropriate container for storing hazardous chemical waste to ensure safety and compliance with regulations.
- Segregate chemical waste according to its hazard class, acid, base, flammables, organics, etc...
- Properly label each container with the full name of the content(s); if a mixture, specify the approximate percentage of each chemical component.
- Ensure that all containers and their caps are in optimal condition to prevent spills. Additionally, do not fill the container to the brim; leave 10% space to accommodate any pressure build-up.
- Pack the compatible chemicals or broken glasses/empty containers in a designated box and add a label indicating the type and quantity of its contents.
- Tightly wrap each box with the tape before handling and loading.

Acknowledgment

☐ I hereby authorize the implementation of the procedure for collection and disposal of chemical waste. *



INFINITY X – SUBMITTING SERVICE REQUEST

- Leave the **Supplier Comments checkbox** unchecked
- If you face any issues or have any concerns, contact LTSO- Waste Disposal Team at 7838 / ltso@kfupm.edu.sa / adamahmed@kfupm.edu.sa
- Click **Submit**
- You can also click on **Save As Draft** and come back to complete the form later

☐ Supplier Comments (To be checked by Chemical Supplier Only)

If you have any concern or queries please contact LTSO - Chemical team at Ext: 7838 or email at ltso@kfupm.edu.sa / adamahmed@kfupm.edu.sa

Submit

Save As Draft

Cancel



INFINITY X – MY REQUESTS

- You can also view your submitted requests by navigating to the right and clicking on your name initials
My Profile> My Requests

The screenshot displays the INFINITY X web application interface. At the top, there is a header bar with the King Fahd University of Petroleum & Minerals (KFUPM) logo on the left and a navigation bar on the right. The navigation bar includes a dropdown menu for 'King Fahd University of ...', a search icon, a notification icon, a help icon, and a user profile icon labeled 'SB'.

Below the header, the main content area is divided into two sections. On the left, there is a sidebar with a 'Quarte' button. The main section is titled 'Upcoming Instrument Bookings' and contains a table with the following columns: Instrument Name, Core Name, User Name, Session Type, and Start Time.

The table lists 20 upcoming bookings. The first 10 rows show bookings for 'Optical Profilom...', '(SEM) Scanning ...', '(FE-TEM) Field E...', '(XRD) X-Ray Diff...', and '(XRD) X-Ray Diff...' with various users and start times. The last 10 rows show bookings for 'Atomic Force Mi...', '(FE-TEM) Field E...', '(SEM) Scanning ...', '(FE-TEM) Field E...', '(SEM) Scanning ...', '(FE-TEM) Field E...', '(FE-TEM) Field E...', '(FE-TEM) Field E...', '(FE-TEM) Field E...', and '(SEM) Scanning ...' with various users and start times.

On the right side of the interface, there is a user profile dropdown menu for 'Salman Bukhari' (syed.bukhari@kfupm.edu.sa, Institution Admin). The menu includes links to 'My Profile', 'User Wizard', 'My Requests' (highlighted with a red box), 'My Instrument Bookings', 'My Publications', 'My Technical Issues', 'My Favorite Instruments', 'Favorite Request Forms', 'Make as Start Page', and 'Logout'.

Instrument Name	Core Name	User Name	Session Type	Start Time
Optical Profilom...	IRC-AM	Nestor Ankah	Unsupervised	02/19/24
(SEM) Scanning ...	CRF	Ashraf Bahraq	Unsupervised	02/20/24
(FE-TEM) Field E...	CRF	Amir Al-Ahmed	Unsupervised	02/20/24
(XRD) X-Ray Diff...	CRF	Aasif Helal	Unsupervised	02/20/24
(XRD) X-Ray Diff...	CRF	Mohamed Jaffer...	Unsupervised	02/20/24
(FE-TEM) Field E...	CRF	Muhammad Aur...	Unsupervised	02/20/24
(SEM) Scanning ...	CRF	IBRAHIM ELTAYEB	Unsupervised	02/20/24
Atomic Force Mi...	IRC-AM	Nestor Ankah	Unsupervised	02/20/24
(FE-TEM) Field E...	CRF	Aniz Ummer	Unsupervised	02/20/24
(SEM) Scanning ...	CRF	Shehzada Jillani	Unsupervised	02/21/24 08:00
(FE-TEM) Field E...	CRF	Muhammad Waq...	Unsupervised	02/21/24 08:00
(SEM) Scanning ...	CRF	Kabiru Haruna	Unsupervised	02/21/24 10:00
(FE-TEM) Field E...	CRF	Mohammad Kamal	Unsupervised	02/21/24 13:00
(FE-TEM) Field E...	CRF	Masoud Al-rash...	Unsupervised	02/26/24 13:00
(SEM) Scanning ...	CRF	MUHAMMAD AZ...	Unsupervised	03/04/24 08:00



INFINITY X – MY REQUESTS

- Select the core from top right to see all your requests submitted in the selected core
- Click on the Request ID to open and view the form



EHS-Waste Dis...

Form Submissions

Search

Form Submissions Access Request Generic

Date	Id ↑	Form Name	User	Dept	Instrument	Assignee	Status	Action
08-28-25	LTSO-WD-1	LTSO - Waste ...	Sowrirajan Subbaiah	Chemistry	Waste Disposal	Abdul Shukur ...	<div>Sent to Su... Next: Supplier Fee... 30% Completed</div>	
09-03-25	LTSO-WD-2	LTSO - Waste ...	Adam Sulaiman	CRF		Abdul Shukur ...	<div>Disposed of... Next: Request Co... 90% Completed</div>	
09-03-25	LTSO-WD-3	LTSO- Waste ...	Adam Sulaiman	CRF	Waste Disposal	Ahmed Talaat	<div>Request Completed 100% Completed</div>	
10-30-25	WD-4	Waste Disposal	Ahmed Elgezoli	CRF			<div>Request Completed 100% Completed</div>	
10-30-25	WD-5	Waste Dispos...	Ahmed Elgezoli	CRF	Waste Disposal		<div>Disposed of... Next: Request Co... 90% Completed</div>	



INFINITY X – SUBMITTING SERVICE REQUEST

- The form will go to the core admin/ lab manager for review and processing.
- The current status of your request can be viewed on the right side under the **Status** column. Color codes indicate at which stage your request is currently.
- You can click on the desired request under **Form Name** in order to view the details and status of the request.

The screenshot shows the 'Form Submissions' page in the INFINITY X system. The table lists several waste disposal requests. The 'Status' column for the last row (ID WD-5) is expanded, showing a progress bar and the current stage 'Disposed of...' with a 'Next: Request Co...' step. The 'Form Name' for the selected row is highlighted with a red box.

Date	Id ↑	Form Name	User	Dept	Instrument	Assignee	Status	Action(s)
08-28-25	LTSO-WD-1	LTSO - Waste ...	Sowrirajan Subbaiah	Chemistry	Waste Disposal	Abdul Shukur ...	Sent to Su... Next: Supplier Fee... 30% Completed	
09-03-25	LTSO-WD-2	LTSO - Waste ...	Adam Sulaiman	CRF		Abdul Shukur ...	Disposed of... Next: Request Co... 90% Completed	
09-03-25	LTSO-WD-3	LTSO- Waste ...	Adam Sulaiman	CRF	Waste Disposal	Ahmed Talaat	Request Completed 100% Completed	
10-30-25	WD-4	Waste Disposal	Ahmed Elgezoli	CRF			Request Completed 100% Completed	
10-30-25	WD-5	Waste Dispos...	Ahmed Elgezoli	CRF	Waste Disposal		Disposed of... Next: Request Co... 90% Completed	









- If you would like to submit the same form with minor changes then you can use the “**Reuse**” option by clicking on the recycle icon under **Actions** column.
- After clicking on the request, you can view the entire workflow for your request and at which stage it is pending. ***You will receive an email notification for every stage your request has cleared.***
- Click on the “ID” to open the form to view the form details such as current stage and scheduling details



INFINITY X – SUBMITTING SERVICE REQUEST

- Once the form is opened, you can see the workflow on the top highlighted in red. To view your form details click on **<Submitted form>**

My Requests > Manage



Submitted Form

Action

Service Id: WD-5	User Name: Ahmed Elgezoli	Sub Total: SR 0.00
Discount: SR 0.00	Total Fee: SR 0.00	Dept Name: CRF
Project Code / PO: 1022022	Submission Date: 10-30-25	Estimate Completion Date: <input type="text" value="month-day-year"/>

RejectCancelDelete



INFINITY X – SUBMITTING SERVICE REQUEST

- You can view the status log by clicking **<Communication & Logs>** tab and selecting **<Logs>**

My Requests > Manage

Initiated Safety Coordinator Approval Waste Manager Approval Sent To Supplier Supplier Feedback Scheduled Disposed Of Waste Request Completed

Submitted Form

Action

Communication & Logs

☐ Communication ☒ Logs

Date	Message	By
10/30/25 14:53	Form submitted successfully.	Ahmed Elgezoli

1 of 1

Export to PDF



INFINITY X – SUBMITTING SERVICE REQUEST

- If you have any queries regarding the request, you can submit your queries by clicking **<Communication & Logs>** tab and selecting **<Communication>**.
- You can add the EHS-Waste manager's email ID, give a subject, write a comment, and send communications to the respective person. Even a file can be attached.

Submitted Form

Action

Communication & Logs

☒ Communication ☐ Logs

Roles
Select Role

Users
Select

Email
Search Users **Add**

Note: Selecting this role will send the email to multiple people associated with it. Please carefully review and select the appropriate recipients before sending.

Subject*

Comment*

Type a message

☐ Internal

Send

Export to PDF



INFINITY X – SUBMITTING SERVICE REQUEST

- Your request will be received by the Safety Coordination for approval.

Form Submissions > Manage

Initiated

Safety Coordinator Approval

Waste Manager Approval

Sent To Supplier

Supplier Feedback

Scheduled

Disposed Of Waste

Request Completed

Submitted Form

Action

Service Id: WD-5

User Name: Ahmed Elgezoli

Sub Total: SR 0.00

Discount: SR 0.00

Total Fee: SR 0.00

Dept Name: CRF

Project Code / PO: 1022022

Submission Date: 10-30-25

Estimate Completion Date: month-day-year

Safety coordinator Approval

Reject

Cancel



INFINITY X – SUBMITTING SERVICE REQUEST

- Your request will be received by the Waste Manager for approval.

Form Submissions > Manage

Initiated Safety Coordinator Approval **Waste Manager Approval** Sent To Supplier Supplier Feedback Scheduled Disposed Of Waste Request Completed

Submitted Form

Action

Service Id: WD-5 User Name: Ahmed Elgezoli Quote Amount: SR 0.00

Sub Total: SR 0.00 Discount: SR 0.00 Total Fee: SR 0.00

Dept Name: CRF Project Code / PO: 1022022 Submission Date: 10-30-25

Estimate Completion Date: month-day-year

Revert back to: Select Stage Go

Waste Manager Approval Reject Cancel Schedule Delete



INFINITY X – SUBMITTING SERVICE REQUEST

- Once the Waste Manager has approved your request, they will send your request to stage **“Sent to Supplier”** to get the supplier’s feedback on your request

Form Submissions > Manage

Initiated Safety Coordinator Approval Waste Manager Approval **Sent To Supplier** Supplier Feedback Scheduled Disposed Of Waste Request Completed

Submitted Form

Action

Service Id: WD-5	User Name: Ahmed Elgezoli	Quote Amount: SR 0.00
Sub Total: SR 0.00	Discount: SR 0.00	Total Fee: SR 0.00
Dept Name: CRF	Project Code / PO: 1022022	Submission Date: 10-30-25
Estimate Completion Date: month-day-year		
Revert back to: Select Stage	Go	
Sent to Supplier	Reject	Cancel



INFINITY X – SUBMITTING SERVICE REQUEST

- Once the Supplier has given its feedback, the supplier will send your request to stage “**Supplier Feedback**”
- Click on **Submitted Form** and scroll down to view the supplier comments

Form Submissions > Manage

Initiated Safety Coordinator Approval Waste Manager Approval Sent To Supplier **Supplier Feedback** Scheduled Disposed Of Waste Request Completed

Submitted Form

Action

Service Id: WD-5	User Name: Ahmed Elgezoli	Quote Amount: SR 0.00
Sub Total: SR 0.00	Discount: SR 0.00	Total Fee: SR 0.00
Dept Name: CRF	Project Code / PO: 1022022	Submission Date: 10-30-25
Estimate Completion Date: month-day-year		
Revert back to: Select Stage	Go	



INFINITY X – SUBMITTING SERVICE REQUEST

- View the comments

☒ Supplier Comments (To be checked by Supplier Only)

For Waste Disposal Supplier Use

Approximate Delivery Date / Time *



Additional Comments

Approximate Delivery date from confirmation? *

- ☐ 7 Days
☐ 15 Days

Additional File Upload

File Name

Size

Drop files to attach, or [browse](#)



INFINITY X – SUBMITTING SERVICE REQUEST

- If you disagree or have any comments then click on **Reject** button and give the reason or comments for rejection

Form Submissions > Manage

Initiated Safety Coordinator Approval Waste Manager Approval Sent To Supplier Supplier Feedback Scheduled Disposed Of Waste Request Completed

Submitted Form

Action

Service Id: WD-5
Sub Total: SR 0.00
Dept Name: CRF
Estimate Completion Date: month-day-year
Revert back to: Select Stage Go

User Name: Ahmed Elgezoli
Quote Amount: SR 0.00
Total Fee: SR 0.00
Submission Date: 10-30-25

Confirmation

Reason for rejection

Yes No

Instrument Booking Details

Instrument Name	Session Type	Supervised By	Special Instructions	Duration	Fee
Waste Disposal	Unsupervised			From 10/30/25 15:00 To 10/30/25 15:30	SR 0.00

Request Completed Reject Cancel Delete



INFINITY X – SUBMITTING SERVICE REQUEST

- Once your order is ready to be disposed, the supplier will schedule the request and send it to stage “**Scheduled**”
- Once your request has been scheduled, you can view the disposed time and date details under “**Instrument Booking Details**”
- You will receive an email notification when your order is scheduled

Form Submissions > Manage

Initiated Safety Coordinator Approval Waste Manager Approval Sent To Supplier Supplier Feedback **Scheduled** Disposed Of Waste Request Completed

Submitted Form

Action

Service Id: WD-5 User Name: Ahmed Elgezoli Quote Amount: SR 0.00
Sub Total: SR 0.00 Discount: SR 0.00 Total Fee: SR 0.00
Dept Name: CRF Project Code / PO: 1022022 Submission Date: 10-30-25
Estimate Completion Date: month-day-year
Revert back to: Select Stage Go

Instrument Booking Details

Instrument Name	Session Type	Supervised By	Special Instructions	Duration	Fee
Waste Disposal	Unsupervised			From 10/30/25 15:00 To 10/30/25 15:30	SR 0.00

1 of 1

Disposed of Waste Reject Cancel Delete



INFINITY X – SUBMITTING SERVICE REQUEST

- Once your order is delivered, the supplier will send the request to the stage “**Disposed of Waste**”
- You will receive an email notification when your order is delivered
- Click on **Submitted Form** to view the delivery note and invoices

Form Submissions > Manage

Initiated Safety Coordinator Approval Waste Manager Approval Sent To Supplier Supplier Feedback Scheduled **Disposed Of Waste** Request Completed

Submitted Form

Action

Service Id: WD-5 User Name: Ahmed Elgezoli Quote Amount: SR 0.00
Sub Total: SR 0.00 Discount: SR 0.00 Total Fee: SR 0.00
Dept Name: CRF Project Code / PO: 1022022 Submission Date: 10-30-25
Estimate Completion Date: month-day-year
Revert back to: Select Stage Go

Instrument Booking Details

Instrument Name	Session Type	Supervised By	Special Instructions	Duration	Fee
Waste Disposal	Unsupervised			From 10/30/25 15:00 To 10/30/25 15:30	SR 0.00

1 of 1

Disposed of Waste Reject Cancel Delete



INFINITY X – SUBMITTING SERVICE REQUEST

- Click on the Submitted Form and scroll down to view the manifesto, invoices, and disposal certificate.

Form Submissions > Manage

Initiated Safety Coordinator Approval Waste Manager Approval Sent To Supplier Supplier Feedback Scheduled Disposed Of Waste Request Completed

Acknowledgment

☒ I hereby authorize the implementation of the procedure for collection and disposal of chemical waste. *

☒ Supplier Comments (To be checked by Supplier Only)

For Waste Disposal Supplier Use

Approximate Delivery Date / Time *

Approximate Delivery date from confirmation? *

☐ 7 Days
☐ 15 Days

Additional Comments

Additional File Upload

File Name	Size
Drop files to attach, or browse	



INFINITY X – SUBMITTING SERVICE REQUEST

- When your order will be fully delivered, then click on **“Request Completed”**

Form Submissions > Manage

Initiated

Safety Coordinator Approval

Waste Manager Approval

Sent To Supplier

Supplier Feedback

Scheduled

Disposed Of Waste

Request Completed

Submitted Form

Action

Service Id: WD-5

User Name: Ahmed Elgezoli

Quote Amount: SR 0.00

Sub Total: SR 0.00

Discount: SR 0.00

Total Fee: SR 0.00

Dept Name: CRF

Project Code / PO: 1022022

Submission Date: 10-30-25

Estimate Completion Date:

Revert back to:

Go

Instrument Booking Details

Request Completed

Reject

Cancel

Delete

1 of 1